



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



Dated: 12.03.2021

No. CBSE/AFF/SH-00005-2122/1130408/2021

The Manager
Podar International School
Sr.No 1, Near Ashok Leyland Workshop,
Katraj-Ambegaon Road,
Pune, Maharashtra- 411046

Sub: Permission for running the school in two shifts -reg.

Sir/Madam,

This is with reference to your request on the cited subject above.

In this connection, I am directed to inform you that based upon approval granted by the D.E.O (ZP Pune) and document submitted by the School online, the Competent Authority has accorded approval for running the School in two shifts subject to following conditions :-

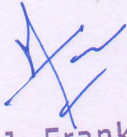
1. The school shall ensure that the school timing shall in no way inconvenient to students and shall not curtail prescribed study hours.
2. There should be separate set of teaching and non-teaching staff as per norms of CBSE for each shift including separate Head Master or Vice-Principal for supervision.
3. The board shall reserve the right to review functioning of two shifts in the School in next academic session or at any time, if required.
4. There should be separate school records such as admission register, attendance register etc. and separate staff rooms for the teachers of both the shifts.
5. Teaching hours shall be followed as per the scheme of studies of classes conducted in each shift and there should be a minimum gap of half an hour between both the shifts.
6. The school is required to running classes as per permission of state education department.
7. The school shall not exceed no. of sections 38 in one shift as per Appendix-V of affiliation bye-laws.
8. The School shall abide by the Affiliation/Examination Bye-laws of the Board/directions/instructions issued by the Board from time to time.


JOINT SECRETARY (AFF.)

Copy for information to:

1. The Principal, Podar International School, Sr.No 1, Near Ashok Leyland Workshop, Katraj-Ambegaon Road, Pune, Maharashtra- 411046
2. The Regional Director, CBSE Regional Office, RLM Business Park, SR. NO. 28/4/A, Old Kharadi Mundava Road, Opposite to Bollywood Multiplex, Kharadi, Pune – 411014 Maharashtra
3. The Joint Secretary (IT), AMC, CBSE, Preet Vihar, Delhi

JOINT SECRETARY (AFF.)


D.S.J. Franklin
General Manager
Pune Region


PRINCIPAL
PODAR INTERNATIONAL SCHOOL, AMBEGAON(CBSE)
AFFILIATION NO.1130408
SCHOOL CODE-30309

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in





केन्द्रीय माध्यमिक शिक्षा बोर्ड
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
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प्रबंधक

पोदार इंटरनेशनल स्कूल
Sr. No 1, अशोक लीलैंड कार्यशाला के पास,
कटराज-अंबेगांव रोड,
पुणे, महाराष्ट्र- 411046

विषय: स्कूल को दो शिफ्टों में चलाने की अनुमति

सर / मैडम,

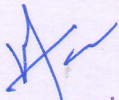
उपरोक्त विषय पर आपके अनुरोध के संदर्भ में मुझे आपको सूचित करने के लिए निर्देशित किया गया है कि D.E.O (ZP पुणे) के अनुमोदन के आधार पर और स्कूल द्वारा ऑनलाइन दस्तावेज प्रस्तुत करने पर सक्षम प्राधिकारी ने निम्नलिखित शर्तों के अधीन दो पालियों में स्कूल चलाने के लिए स्वीकृति प्रदान की है: -

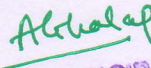
1. स्कूल यह सुनिश्चित करेगा कि स्कूल समय छात्रों के लिए किसी भी तरह से असुविधाजनक नहीं होगा और निर्धारित अध्ययनों पर अंकुश नहीं लगाएगा।
2. पर्यवेक्षण के लिए अलग-अलग हेड मास्टर या उप-प्राचार्य सहित प्रत्येक पारी के लिए सीबीएसई के मानदंडों के अनुसार शिक्षण और गैर-शिक्षण कर्मचारियों का अलग-अलग पाली में अलग होना चाहिए।
3. बोर्ड अगले शैक्षणिक सत्र में या किसी भी समय, यदि आवश्यक हो, स्कूल में दो पारियों के कामकाज की समीक्षा करने का अधिकार सुरक्षित रखेगा।
4. प्रवेश पत्र, उपस्थिति रजिस्टर आदि जैसे अलग-अलग स्कूल रिकॉर्ड होने चाहिए और दोनों थैश्टर्स के शिक्षकों के लिए अलग स्टाफ रूम होना चाहिए।
5. प्रत्येक पाली में आयोजित कक्षाओं के अध्ययन की योजना के अनुसार शिक्षण घंटे का पालन किया जाना चाहिए और दोनों शत्र के बीच आधे घंटे का न्यूनतम अंतर होना चाहिए।
6. स्कूल को राज्य शिक्षा विभाग की अनुमति के अनुसार कक्षाएं चलाना आवश्यक है।
7. स्कूल संबद्धता कानूनों के परिशिष्ट-वी के अनुसार एक शिफ्ट में 38 कक्षाएँ से अधिक नहीं चला सकता।
8. विद्यालय बोर्ड की संबद्धता / परीक्षा उपनियम / समय-समय पर बोर्ड द्वारा जारी किए गए निर्देशों का पालन करेगा।

संयुक्त सचिव (AFF)

प्रतिलिपि :

1. प्रिंसिपल, पोदार इंटरनेशनल स्कूल, सीन 1, अशोक लीलैंड कार्यशाला के पास, कटराज-अंबेगाँव रोड, पुणे, महाराष्ट्र- 411046
2. क्षेत्रीय निदेशक, सीबीएसई क्षेत्रीय कार्यालय, आरएलएम बिजनेस पार्क, एसआर। नहीं। 28/4 / A, पुरानी खराड़ी मुंडवा रोड, बॉलीवुड मल्टीप्लेक्स, खराड़ी, पुणे के सामने - 411014 महाराष्ट्र
3. संयुक्त सचिव (आईटी), एएमसी, सीबीएसई, प्रीत विहार, दिल्ली


D.S.J. Franklin
General Manager
Pune Region


PRINCIPAL
PODAR INTERNATIONAL SCHOOL, AMBEGAON(CBSE)
AFFILIATION NO.1130408
SCHOOL CODE-30309

संयुक्त सचिव (AFF)



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केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संयंघता - Online School Affiliation & Monitoring System R-2.0



As per new Affiliation Bye-Laws

Contact Us

Grant Letter for--EX-01340-2122

NO : CBSE/AFF/1130408 /EX-01340-2122/2021-22/

Dated: 01/10/2020

The Manager,
Podar International School, Ambegaon
Sr.No 1, Near Ashok Leyland Workshop, Katraj-Ambegaon Road, Pune, Maharashtra
MAHARASHTRA, PUNE, 411046
(M: 02069400512)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding
Ref: Application No. EX-01340-2122

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No : 1130408
Affiliated for : Secondary
Category : Extension of General Affiliation
Period of Extension of : 01.04.2021 to 31.03.2026

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfillment of following conditions:

1. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy thereof for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation and safe drinking water certificates are renewed from time to time, as per norms.
7. Admission to the school is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Board's Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manager and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/information/data submitted by the School to the Board.
17. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per clause 12 of Affiliation Bye-laws-2018.
18. The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye laws-2018
19. The school shall be responsible for submission of any pending compliance, reply of show case /legal notice/ complaint and for submission of date/information sought by the Board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
20. The school is required to remit pending fee, if any
21. The extension of affiliation is being granted as one time measure. However, the cases where the Show Cause Notice was communicated or grievance / legal cases are pending against the school, the Board will take appropriate decision in this matter
22. The school shall renew all mandatory safety certificate i.e. Safe Drinking Water & Health and Hygiene certificate, Fire Safety Certificate and Building Safety Certificate from concerned Govt authorities time to time
23. The school shall also maintain record of certificate, compliances, data and other records/information and shall be fully responsible to produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt., in case of violation / non-compliance of the Bye-Laws of the Board. The school shall also be developed by IT & Project Department CBSE.

D.S.J. Franklin
General Manager
Pune Region

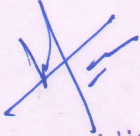
Abhalap
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24. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

Deputy Secretary/ Joint Secretary(Affiliation)

This is a computer-generated document. No signature is required.


D.S.J. Franklin
General Manager
Pune Region

Alshalep
PRINCIPAL
PODAR INTERNATIONAL SCHOOL, AMBEGAON(CBSE)
AFFILIATION NO.1130408
SCHOOL CODE-30308

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